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## Minutes – 21/8/2025

**Discussion prior to meeting-** To support Pat, it was agreed that Colin would chair the meetings when available, and Carol would also Chair in Colins absence.

Rules of meeting-

- stay on track and on time.
- bring copy of minutes and agenda to meeting
- meeting minutes will be sent out with in 1 week of meeting.
- Agenda will be sent out on the 3<sup>rd</sup> Monday of month.
- Chairperson, Treasurers and Creative Communities report to be sent by the 2<sup>nd</sup> Friday of each month to Colin.
- Council update to be sent in by 2<sup>nd</sup> Friday of each month to Colin.
- any general business to be emailed in by the 2<sup>nd</sup> Friday of each month to Colin.
- all reports and letters must go out on the new letterhead.
- Carol will monitor correspondence and send out after discussion with Colin
- Pat will be ccd on all correspondence.

**Present:** Pat Williamson, Colin Vigar, Carol Carini, Heather Bungey, Daryl Brooks, Heidi Kornelissen, Mandy McPeake .Fiona Dyson, Nesta Mitchel, Amanda McCormick, Guest Sinead Guilfoyle, Adrienne Gorringe

**Apologies:** Tracy Wandel, Neil Warhurst

**Confirmation Previous Minutes:** **Moved** Heather **Second** Daryl **Carried**

### **Business Arising from Minutes:**

- Daryl and Nesta will collect remaining recognition certificates from Pat and organise distribution prior to next meeting with photos for Amanda to put in Mannum Mag.
- AED unit locations Amanda will update next meeting.
- Pat to write letter to Council and rectify local directory prior to next meeting
- Pat to respond to Victoria Hammond letter regarding Pride Event donation committee declined.
- Pat to write letter to council this month to get an update on what's happening with the toilets at Haythorpe reserve and a dump point and also query have any costings been done to evaluate if MPA will contribute and report next meeting.
- Pat and Carol to give feedback next meeting re Tourism Industry meeting at Murray Bridge
- Pat to finalise grant with Tania Seaford Communities Hub Coordinator.
- Carol to update next meeting, progress on letter sent to Klose's IGA re Xmas donation.

**Correspondence In:** **Moved** Colin **Second** Amanda **Carried**

**Correspondence Out:** n/a **Moved**      **Second**      **Carried**

**Reports:**

**-Chair:** **Moved** Pat **Second** Heather **Carried**

-Pat to set up Debit Card with Heathers name on it and update next meeting

**-Treasurer:** **Moved** Heather **Second** Nesta **Carried**

**-Creative Communities update:** **Moved** Carol **Second** Daryl **Carried**

**-Council update:** Community Grants approved applicants being notified.

-Pay your way grants details online.

-Fiona asked question on how the Leisure centre is going Mandy replied going well

-Daryl asked about Men's shed relocating Mandy said there was no confirmation and if so they would be protected.

**-Membership update:** Heather will give update next meeting

**Mannum Creative Communities -**

**-Project Update:** N/A

**-Accountant:** **Motion-** MPA appoints Pauline Murray & Associates as our accountants and authorise them to convert our cashflow system to Xero which will be purchased through them

**Moved:** Pat **Second** : Carol **Carried**

**-Lawyer:** Pat will update next meeting.

**Grants:**

**Events:**

**-Truck Show:** Fiona will organise distribution of jacket.

-Heather will follow up Moores re \$1000 and update next meeting,

-Carol will bring trophy to next meeting

**-Xmas Pageant:** Carol will put through paperwork to Council

-Note sub committee needs to be formed next meeting

-all committee members to send ideas to MPA re Xmas pageant and fireworks with a solution

-Carol to lock in Spiderman

**-Nye Fireworks:** Colin will contact Allan re budget.

**Mannum Mag:** Amanda will write blog on Xmas pageant

**General Business:**

-Heidi to purchase picture frames

-Pat to set up mailbox with Post Office

-Sinead gave overview of Xero cash system

-Amanda to write letter to Golf club re newsletter and sponsors day.

-Daryl to follow up with men's shed re fixing event sign.

-Adrienne to send notes to MPA re her ideas.

-Carol to update business membership re ABN

**-MOTION – MPA** purchase 4 individual signs to be made up for use on both Event notice Boards. **Moved** Carol **Second** Pat **Carried** note Carol to action.

**-Recognition**

**-Secretary position** - all to think about AI presentation from Toby Peterson

-The committee to also think of anyone who is available

**-MPA website update:** Carol currently updating ready to transfer to WIX.

**-TICSA quote for membership: CC**

**-MOTION** -MPA to apply for membership of TICSA at the business level membership. **Moved :**

Carol **Second:** Pat **Carried**

**Questions without notice:**

-Fiona raised Truck show and Golf Club ideas these were added under specific headings

**MEETING CLOSED 8.30 pm:**

**NEXT MEETING: September 18<sup>th</sup> Lions Club 6.30 eats 7pm start.**

**Chair to Sign**

**Signed:**

**Printed:**

**Date:**