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## MINUTES – 18/9/2025

**Present:** Pat Williamson, Colin Vigar, Carol Carini, Daryl Brooks, Heidi Kornissen, Mandy McPeake, Fiona Dyson, Nesta Mitchel, Tracy Wandel, Neil Warhurst, Adrienne Gorringe, Craig Cowling

**Apologies:** Amanda McCormick

### **1. Confirmation Previous Minutes:**

**MOVED COLIN SECONDED DARYL CARRIED ALL**

### **2. Business Arising from Minutes:**

#### **2a. Secretary position update.**

**DISCUSSION** - split the role into different sections - minutes/agenda, correspondence, membership. Possibly advertise in Mannum Mag? Need someone familiar with AI/computers. Could be some capacity for a student to help support? Needs further discussion.

***MOTION - The MPA seeks and appoints a suitable person or persons to provide secretarial services for the organisation. Position will be advertised. Adrienne to undertake agenda and minutes and support with AI when needed. This person/s to be paid an honorarium to be agreed.***

**MOVED PAT SECONDED HEIDI CARRIED ALL**

#### **2b. Discuss Secretary AI implementation.**

Needs further discussion.

#### **2c. Subcommittee for Xmas/new year's pageant.**

Committee formed: Pat, Colin, Heidi, Daryl, Fiona, Craig, Amanda, Carol (oversee).

Sponsorship is the focus.

Date for first meeting: Tues 30/9, 6:30pm, host - Heidi (Retro). All ideas and solutions re Xmas sent to MPA.

#### **2d. Pat letter re local directory.**

Carry over.

#### **2e. Pat and Carol update on tourism meeting.**

Event management book camp. Steps on how to run events. Variety of things covered. Carol putting together an overview of how info could be used. Very interesting and worthwhile meeting.

**2f. Pat - finalise grant.**

**Action: Pat to write letter to Mayor re ongoing grant acquittal and the new 10 page document we have received to finalise the trailer grant prior to next meeting. Unreasonable request. Four years ago, and has since been handed over to the council. Tania Seaford is new to the role, emailed info. Will be referred to council for completion. Follow up at next meeting. Pat to email Simone. Mandy to follow up with Council.**

**2g. Pat debit card update.**

On hold.

**2h. Pat lawyer update.**

Response received sent to Owners of Scrooges for update.

**2i. Appointment of Pauline Murray and Associates.**

**MOTION - That Pauline R Murray and Associates be appointed to provide book-keeping services to MPA under the supervision of the elected Treasurer. \$95 per hour. Heidi to confirm monthly cost. Cost approved in principle.**

**MOVED PAT SECONDED TRACY CARRIED ALL**

**2j. Fiona - delivery of truck jackets.**

One has been delivered. Other person is Brayden Peters.

**Action - Neil to confirm details for Brayden Peters**

**2k. Heather membership update.**

Pat has finalised most renewals, following up a few remaining ones by next meeting. Some committee members not recorded as paying. Fiona needs to receive an invoice. Do we know Casey Forrester - possibly Mannum Creative Communities.

**2l. Heidi picture frames.**

Heidi has them here tonight .

**Action - frames will be given to Daryl and put in container.**

**2m. Amanda AED update.**

Carry over.

**2n. Amanda golf club letter.**

Done. Invitation to sponsors day sent to members via email.

**2o. Daryl and Nesta - certificates.**

Most have been delivered now. Need some for Tim Male, Brett Reschke.

**Action - Pat to do and Neil to deliver.**

**2p. Update on men's shed re event sign - Daryl.**

Colin and Daryl looking into it. Will cost approx \$500 for materials.

***MOTION - to approve \$500 for new sign.***

***PROPOSED NESTA MOVED DARYL CARRIED ALL***

**2q. Carol - membership for sub-committee update.**

Sandra Clark, Annette Chapman, Mandy McPeake. Agreed all accepted.

**2r. Carol - motion re event signs update.**

Carry over.

**2s. Carol - website transfer to WIX.**

Link to be sent to committee. Will be up on 19/9/25.

**2t. Carol - motion re membership to TICSA.**

Carry over to next meeting (pending card access).

**2u. Carol - update on donations for Christmas pageant.**

Letter sent to Kloses re naming rights. Has to go through a process. Summerfields giving \$5,000. Heidi - lots of new trade businesses that could be approached.

***Action - Fiona to source contact details for some business. All members to think about potential sponsorship.***

**2v. Carol - update on spiderman.**

Booked for Christmas pageant.

**3. Correspondence In - sent via email as it comes in.**

- email golf club sponsors day
- email Mid Murray Council meeting update
- email MMC Community consultations
- email from council D. Hassett re Xmas decs. Council are upgrading lights and can't confirm until SA Power Networks have confirmed upgrades.
- email to Pat from solicitors to meet Tuesday 9/9/25
- email from Mandy to Pat re invitation to Town Team Model.
- email 10/9/25 from solicitors to Pat re scrooges
- email invoice from Heidi re picture frames
- email Treasurer resignation.
- email from council to Carol how many bins for pageant.

**MOVED COLIN SECOND PAT CARRIED ALL**

**4. Correspondence Out:**

- email sent from Colin to Council re tentative date to hang Xmas decs 25/11/25 awaiting response.
- Colin rang Allan re fireworks and set tentative budget he will email proposal.
- email sent from Pat to solicitors to organise meet
- email sent from Pat to Jacob from the hub re getting contact addresses for owners of scrooges.
- Email from Pat to MPA re treasurer resignation.

**MOVED COLIN SECONDED HEIDI CARRIED ALL**

**5. Reports:**

- **Chair:** *MOVED PAT SECONDED DARYL CARRIED ALL*
- **Treasurer:** Not Available. Tracy has helped out immensely since Heather resigned. Have accounted for most things. Books ready for audit.  
*Action: Heidi to deliver books to Sinead.*
- **Creative Communities:** Received.
- **Council update:** Received.
- **Membership:** no update at this time.

**6. Mannum Creative Communities:**

Advice re lease for new premises received from solicitors. Have gone to the owners to request a meeting for clarification of several points. Carol is working on agreements with artists. This will also be given to solicitor. Budget will then be done. Hoping for vacant shop end of October. Walk through done. \$1500 quote from Scrooges' on what we could keep and use (ie, EFTPOS, security system). Waiting on updates from solicitors to lease. Query - flood? How would this be covered ie, rent. Does lease need a clause to say no rent would be required. Pat to arrange meeting with owners to discuss. Requirements need to be properly documented. Need to look into insurance also. Length of lease to be confirmed.

***MOTION - Committee approves delegation of authority to discuss and confirm terms of lease to Colin, Pat, Neil and Carol.***

**MOVED ADRIENNE SECONDED DARYL CARRIED ALL**

**7. Grants:**

Nothing at this time.

**8. Events:**

- **Truck Show:** Carry over
- **Xmas Pageant & Nye Fireworks Sub-Committee:** Renewal rate for banners? \$100 for banner, \$50 for renewal? Sub-committee to discuss. Maximum of 14 banners. Sub-committee will also look at decorations and see if they need updating.
- Colin has tentatively booked Christmas Eve & NYE Fireworks for \$17,000. Likely to be reduced. Need to confirm barge and/or on land. Also need someone to run it on the night. Heidi potentially to volunteer. Need to clarify that council will pay \$5,000 towards Christmas pageant. Contract may expire this year, to be confirmed.

**Action - Pat to ring Carol Buderick re contract.**

**Action - Neil will follow up with Brett re use of barge prior to sale of slipway.**

## **9. Mannum Mag:**

Request for secretary to be put in by Amanda.

## **10. General Business:**

### **10a. Treasurer position**

***MOTION - That Heidi Kornelissen be appointed Treasurer of MPA effective immediately replacing the elected Treasurer Heather Bungy, who has submitted her resignation.***

***MOVED PAT SECONDED NEIL CARRIED ALL***

## **11. Recognition:**

No items at this meeting.

## **12. Questions without notice:**

**12a. Heidi** - There was an incident in main street in a business during business hours of serious assault on a business owner. Council currently reviewing cctv and will come out for public consultation. Encourage people to respond about safety concerns. What can we do to support? Heidi to speak to business owner regarding what support they might be open to us providing, ie approaching services on their behalf, etc. Pat to write a letter to council about cctv.

**12b. Pat** - Town Team Model meeting. Aims to get businesses, residents, organisation and local government working together to get towns running better. Lots of good information about how to approach things like funding, getting help, etc. Worth looking into a bit more.

**12c. Showgrounds update** - Pat has invited Georgia Warhurst (councillor) to come to our meeting to discuss how we could support an upgrade to support all of the clubs that use the facilities.

**MEETING CLOSED: 8:30pm**

**NEXT MEETING: October 16th @ 6:30pm**

**Chair to Sign**

**Signed:**

**Printed:**

**Date:**